

JUNE 6, 2012

The regular scheduled meeting was called to order by Acting Chairman Tim Kirkland at 8:05pm. Mr. Spevak was asked to take Roll Call- Flannery, Kirkland, & Spevak. Hogan excused & Warshany hadn't arrived yet. Mr. Youssouf read Sunshine Statement- Notice of the time, date, location, & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District.

Mr. Youssouf was in charge of Bid Opening that started at 8:07pm, replacement of Concrete Apron in front of Firehouse. Marini was asked to check outside if anyone else having Bids, know one was outside. Bidding was closed at 8:09pm. Mr. Youssouf started opening each Bid & reading contents

1. Helios Const / Ocean,nj..... \$ 41,000.00
2. Earle Asphalt Co.../ Howell,nj.....\$ 58,613.13
3. Compass Const.,Co.../ New Egypt,nj.....\$ 68,750.00
- 4.Fiotakis Const/ Edison,nj..... \$ 49,150.00
5. F & P Contractors, Inc / South Amboy,nj..... \$ 31,892.60
6. Kalogridis Contracting, LLC / Brunswick,nj..... \$ 33,000.00
7. A & A Curbing , INc. / South River,nj..... \$ 49,954.00
8. Diamond Const. / Brick,nj..... \$ 58,500.00

Bid readings ended at 8:25pm. Mr. Marini received all Bids to check out. The Low Bidder was F & P Contractors at \$ 31,892.60. Mr. Youssouf asked if any questions from the Bidders. One person came forward to see the Low Bid pkg.

Mr. Warshany arrived at 8:29pm

The regular meeting was started with Mr. Spevak leading everyone present with the salute to the Flag. Acting Chairman Kirkland asked for a moment of silence for Ex Chief Cyp Timofeev & D - Day on June 6<sup>th</sup> held 68 yrs. Ago. Sheet on table for attendance. Chief Perrone excused

Chairman Kirkland asked if all Fire Comm had enough time to review minutes of May 2<sup>nd</sup>. YES Kirkland said there two changes: lease copier from \$36.00 to \$136.00 & spelling change to guests from guesses. The two changes were completed by Mr. Spevak. With the changes made Mr. Flannery made a motion to accept minutes & 2<sup>nd</sup> by Mr. Kirkland, approved by all.

BOOKKEEPER- Larson

1. Pension amount to be changed
2. Tax money payment at end of June in amount of \$237,860.10

Auditor- Petrics

Working on Audit

LEGAL- Youssouf

Resolution- Notice & invitation to Bidders for the submission of Bids for the Replacement of the Concrete Apron at the Manalapan Twp. Fire Co #1. Received ( 8) Bids

ADMINISTRATOR'S REPORT- Marini

1. Mike McGrath / Jif Insurance  
Resolution- NUNC- PRO - TUNC.....Motion made by Mr. Kirkland & 2<sup>nd</sup> by Mr. Warshany.  
Roll Call- Kirkland, Warshany, Flannery & Spevak voted YES. Hogan was excused
2. Chief & Asst. Chief received new cellphone

**LFN 2012-11**

**June 14, 2012**

# Local Finance Notice

Chris Christie  
Governor

Kim Guadagno  
Lt. Governor

Richard E. Constable, III  
Acting Commissioner

Thomas H. Neff  
Director

## Contact Information

### Director's Office

V. 609.292.6613

F. 609.292.9073

### Local Government Research

V. 609.292.6110

F. 609.292.9073

### Financial Regulation and Assistance

V. 609.292.4806

F. 609.984.7388

### Local Finance Board

V. 609.292.0479

F. 609.633.6243

### Local Management Services

V. 609.292.7842

F. 609.633.6243

### Authority Regulation

V. 609.984.0132

F. 609.984.7388

### Mail and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

Web: [www.nj.gov/dca/lgs](http://www.nj.gov/dca/lgs)

mail: [dlgs@dca.state.nj.us](mailto:dlgs@dca.state.nj.us)

## Distribution

Fire District Boards of  
Commissioners

Municipal Chief Financial Officers

## FIRE DISTRICTS

### ADOPTION OF BUDGET AMENDMENTS (NJSA 40A:14-78.5) PUBLIC LAWS OF 2011, CHAPTER 153

This Local Finance Notice discusses recent legislation allowing a Board of Fire Commissioners to insert an additional item of revenue, accompanied by an offsetting appropriation, into an already adopted fire district budget with the approval of the Director of the Division of Local Government Services. The law establishes a process for fire districts, similar to that of municipalities and counties, to insert special items of revenue into their budgets after the budget is adopted. While the new revenue item may have been made available by any private or public funding source, the amount of the corresponding appropriation cannot exceed the amount of revenue received.

P.L. 2011 c. 153, codified as NJSA 40A:14-78.5, states:

“Following the approval of a budget by the voters, the Director of the Division of Local Government Services in the Department of Community Affairs may approve a budget amendment to provide for the anticipation of revenue from a public or private funding source which was not known at the time the budget was approved, and the appropriation thereof, provided the amount of the appropriation does not exceed the amount of the revenue received.”

P.L. 1979, c. 453 as amended by P.L. 1982, c 174; P.L. 2011, c. 153

## BUDGET AMENDMENT RESOLUTIONS

A Fire District must adopt a resolution requesting approval of the Director of the Division of Local Government Services (DLGS) for the insertion of any special item of revenue from any public or private source, which was unknown at the time of adoption of the annual budget. The resolution must include, at a minimum, the statutory reference (NJSA 40A:14-78.5), the revenue and the appropriation title, the dollar amount received or awarded, and the date the resolution was adopted. An acceptable form of Budget Amendment Resolution is attached to this notice as Appendix "A."

The Division is developing a process for Fire Districts to submit budgets and budget amendments through the Internet. Instructions will be distributed once this process is available. Until then, we will require this submission by way of a paper form; mailed to Division of Local Government Services, c/o Authorities Bureau, PO Box 803, 101 South Broad Street, Trenton, NJ 08625. The required form, as well as a sample resolution, is included as part of this Local Finance Notice.

### A Note on Federal and State Grants

Fire Districts are not required to file with DLGS copies of Budget Amendment Resolutions seeking approval of insertion of funds received from any Federal or State grant program and the related budget appropriation. In such cases, after the resolution is adopted by the Board of Fire Commissioners, the Fire District must submit to DLGS the Fire District Budget Amendment Certification Form; a copy of which is attached to this notice as Appendix "B."

### Other Revenue Sources

Please note that private donations are subject to this new law and that all donations must be offset with an appropriation pertinent to the donation. For example, a corporate donation for a Fourth of July celebration should be offset by an appropriation entitled "Celebration of Public Events."

In addition to the Fire District Budget Amendment Certification Form, the Fire Districts must send to the DLGS for approval a certified copy of the resolution adopted for purposes other than Federal or State Grants along with all supporting documentation. In this instance, the supporting documentation could be a copy of the check/stub from the donor with a copy of the letter of transmittal or statement from the donor explicitly stating the intended use of the funds being donated.

Matching Funds – “Cash Match”

If any grant program requires matching funds on the part of the Fire District, the amount and the source of the local match must be stated in the resolution, and shall also be included in the Fire District Budget Amendment Certification Form.

If the match is being provided by the non-spending appropriation “Matching Funds for Grants,” it should be identified as such and recorded in the Fire District’s Financial Statements as a transfer from the “Matching Funds for Grants” budget account into the grant appropriation.

You may authorize via the budget amendment resolution a transfer of matching funds from a budget line-item that may have been appropriated in the original adopted budget for a purpose similar to what is now partially funded by the grant. Matching funds may also be provided by an Emergency Appropriation Resolution, if so approved by the Municipal Governing Body and identified as such on the Fire District Budget Amendment Certification Form and Resolution authorizing same.

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Approved: Thomas H. Neff, Director

### Appendix A

## FORM OF RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:14-78.5

WHEREAS, NJSA 40A:14-78.5 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any Fire District when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Fire District # \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ in the County of \_\_\_\_\_, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 20\_\_ in the sum of \$ \_\_\_\_\_, which is now available from \_\_\_\_\_; and

BE IT FURTHER RESOLVED, that the like sum of \$ \_\_\_\_\_ is hereby appropriated under the caption \_\_\_\_\_; and

(if matching requirement)

BE IT FURTHER RESOLVED that the sum of \$ \_\_\_\_\_ representing the amount required for the Fire District's share of the aforementioned undertaking or improvement appears in the budget of the year 20\_\_ under the caption \_\_\_\_\_ and is hereby re-appropriated under the caption of \_\_\_\_\_.

(or, if matching requirement was not in original budget)

BE IT FURTHER RESOLVED that the sum of \$ \_\_\_\_\_ be anticipated from the proceeds of an emergency resolution theretofore adopted by the \_\_\_\_\_ (municipal governing body) providing for the Fire District's share of said project or undertaking and the appropriation of the last named sum be returned to the municipality from an appropriation funded by the Fire District in the district's budget for the year \_\_\_\_\_ (the year following the emergency appropriation).

Roll Call Vote:

Resolution No. \_\_\_\_\_

I, \_\_\_\_\_, as \_\_\_\_\_ (title) do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Fire District # \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ in the County of \_\_\_\_\_ in the State of New Jersey.

### Appendix B

## FIRE DISTRICT BUDGET AMENDMENT CERTIFICATION FORM

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES

Pursuant to NJSA 40A:14-78.5 I hereby certify that the following resolution has been duly adopted by the Fire District # \_\_\_\_\_ of: \_\_\_\_\_

I hereby certify that the Fire District has realized and is in receipt of written notification from the funding source cited in the fire district resolution the revenue and appropriation identified below which meets all statutory requirements and will be included in the \_\_\_\_\_ Fire District Budget.

Resolution Number: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Revenue Title: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Appropriation Title: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Local Match - Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Name of Fire District                      Fire District #

\_\_\_\_\_  
Signature of Certifying Officer

\_\_\_\_\_  
Title of Certifying Officer

\_\_\_\_\_  
Email Address

Approval is hereby given to the cited resolution adopted by the Fire District pursuant to NJSA 40A: 14-78.5.

For Director, Division of Local Government Services

by: \_\_\_\_\_

3. Life Insurance / Accidental Death & dismemberment
 

\$ 50,000.00	.....approx. \$1203.00	Premium
\$ 75,000.00.....	" \$ 1800.00	"
\$ 100,000.00.....	" \$ 2400.00	"
4. Marini has list of Firemen to be deleted from Life Insurance
5. Dan Drabin / Valic – Lo Sap was at Firehouse on June 4<sup>th</sup> for new members
6. Spec's on Enclosed Trailer / discussed Tire rack inside .....need OK from Line Officers to order
7. PEOSHA / Bill Smyada.....is coming Monday June 11<sup>th</sup> - Flannery has violations for rear garage

CHIEF'S REPORT

Sta. 26-2.....Chief Keaney reported responding to 33 fire calls with 260.12 manhrs.

Upcoming Events: Reported by Chief Keaney

1. June 11<sup>th</sup>.....Fire Co.mtg. at 8pm
2. June 16<sup>th</sup>..... Manalapan Day
3. June 18<sup>th</sup>.....Search & Rescue by Lt. Belote
4. June 25<sup>th</sup>.....Forcible Entry Drill
5. July 2<sup>nd</sup>.....Work Detail
6. July 4<sup>th</sup>.....Holiday
7. July 9<sup>th</sup>.....Fire Co. mtg at 8pm
8. July 11<sup>th</sup>..... . Fire Com mtg. at 8pm

Following items reported by Chief Keaney & his Line Officers

1. Five firemen attending Middlesex Fire School
2. Lt. Belote Gear Report list / copy attached to minutes
3. Lt. Auletta / radio's no problems

Sta. 12-1 .....Capt. Carlos reported responding to 5 fire calls in 26-2P with 32.77 manhrs & 11 fire calls in 26-2 area with 50.94 manhrs

TRUCK REPORT- Sorscher

- |  |                   |
|--|-------------------|
| 1. 26-2-66.....Back to repair water leak.....                                | Freehold Chev.    |
| 2. 26-2-67.....New catalytic converter , seal & donut.....                   | " "               |
| New fuel tank module.....  | Freehold Chev     |
| 3. 26-2-78.....Install new terminal contact pins in rollover sensor harness/ | Fire & Safety     |
| 4. 26-2-80.....Repair Onboard Generator.....                                 | Vineland Electric |
| Replace fuel filter & strainer.....  | First Priority    |
| 5. 26-2-93.....Install new battery master switch.....                        | " "               |
| 6. 26-2-95.....Annual chassis , pump , & generator Service.....              | First Priority    |
| 7. Huskie ATV Install ( 2) Fire Exting. & Brackets in Bed.....               | IN House          |

PRESIDENT of the Fire Co. – Auletta

1. The passing of Ex Chief Cyprian Timofeev
2. Firemen's Night @ Blue Claws on June 30<sup>th</sup>
3. Manalapan Day on June 16<sup>th</sup>
4. Outside security cameras were installed
5. Memorial Day was a success.

NOTICE AND INVITATION TO BIDDERS FOR THE SUBMISSION OF BIDS FOR THE REPLACEMENT OF THE CONCRETE APRON AT THE MANALAPAN TOWNSHIP

FIRE DISTRICT NO.2 FIREHOUSE SWEETMANS LANE MANALAPAN, NEW JERSEY

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on June 6, 2012 at 8:00 p.m. E.S.T. At the offices of the Board of Fire Commissioners, 5 Sweetmans Lane Manalapan Twp., New Jersey for the replacement of the concrete aprons at the firehouse located at the above address. Proposals received on the above specified date will be opened immediately upon their receipt. Sealed bids shall be received thereafter.

Each bidder must submit its bid on the proposal form supplied with the bidding documents. Specifications and proposal bid forms may be obtained from the offices of the Board Attorney Joseph D. Youssouf P.O. Box 809 Manalapan, N.J. 07726 Telephone number (732) 972-1521.

For a bid to be considered it must be submitted in compliance with the requirements set forth in the specifications and on the forms provided by the Board of Fire Commissioners. The completed bidding documents must be submitted in a sealed envelope bearing the name and address of the bidder and marked as follows:

"Proposal for Replacement of Concrete Aprons"

Each proposal must be accompanied by a certified check, cashiers check or bid bond in the amount of 10% of the amount bid, not to exceed \$20,000.00. Checks shall be made payable to the Board of Fire Commissioners of Fire District No.2 Manalapan Township.

All bids submitted shall remain valid for sixty (60) days following the date of receipt of bids. The bidder to whom the contract is awarded shall give satisfactory performance guarantees for the faithful performance of the work required until said contract is fulfilled.

The Board reserves to itself the right to waive any and all bids, to waive any informalities or irregularities and to award the contract as may appear to be in the best interests of the Board of Fire Commissioners. The award of the contract shall be made subject to the necessary moneys to do the work being provided by the Board of Fire Commissioners in accordance with budgetary appropriations and approvals as required by law.

All bidders are required to comply with the following specified statuses and

STATE OF NEW JERSEY } SS  
COUNTY OF ESSEX

DAMARIS MOLINA

Being duly sworn, according to law, on his/her oath sayeth that he/she is CLERK of the

Star-Ledger, in said County of Essex, and that the notice, of which the attached is a copy, was published in said paper on the 23rd day of May

and continued therein for \_\_\_\_\_

successively, at least once in each \_\_\_\_\_

for one hour  
Jr

Sworn to and subscribed

before me this 1st

day of June, 2012

[Signature]  
NOTARY PUBLIC of NEW JERSEY

MEDINAH Y. JONES  
Notary Public, State of New Jersey  
My Commission Expires  
January 18, 2013



OLD BUSINESS-

1. Purchase of (5) Motorola Minitor 5 pagers @ \$ 2,328.00 , change from single tone to Dual Tone , not exceed \$300.00 of existing quote Motion made by Mr. Kirkland & 2<sup>nd</sup> by Mr. Flannery , approved by all.
2. \$ 77.67 Bond payment / **DISCREPANCY FROM BANK**
3. Mr. Kirkland who is attending classes at Baltimore Expo
4. I Chiefs Convention in Denver, Colo. Plane flights were given out.

NEW BUSINESS-

1. Lt Belote asked to order the following Turnout Gear to replace damaged items:
  - (3) bunker pants ( \$ 971.46 X 3 = \$ 2,914.38
  - (2) bunker jackets ( \$ 1,362.94 X 2 = \$ 2,725.88
  - (1) pair of Boots ( \$ 290.00 X 1 = \$ 290.00TOTAL.....\$ 5,930.26

Mr. Spevak made a motion to purchase the above Turnout Gear for \$ 5,930.26 & 2<sup>nd</sup> by Mr. Warshany , approved by all.

2. Resolution – Damaged gear /List attached Motion made by Mr. Flannery & 2<sup>nd</sup> by Mr. Warshany. Roll Call Vote - Flannery, Warshany , Kirkland & Spevak voted YES . Hogan was excused
3. IT OFFICER – Hall was excused / no report

Mr. Warshany made a motion to OPEN PUBLIC PORTION at 8:57pm & 2<sup>nd</sup> by Mr. Flannery, approved by all.....NO BUSINESS..... Mr. Warshany made a motion to CLOSE PUBLIC PORTION at 8:58pm & 2<sup>nd</sup> by Mr. Flannery, approved by all.

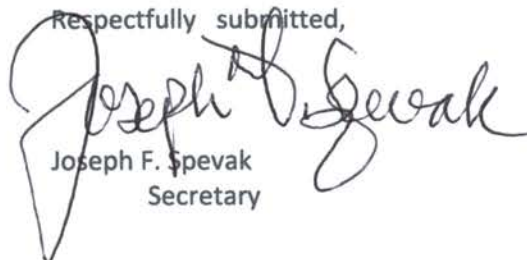
TREASURER'S REPORT- Kirkland

Mr. Warshany made a motion to pay bills with total of \$ 102,825.26 & 2<sup>nd</sup> by Mr. Flannery , approved by all.

GOOD & WELFARE-

1. The passing of Ex Chief Cyp Timofeev / flowers were sent
2. Workshop mtg will be held on June 21,2012 at 6pm
3. Next mtg will be held on July 11,2012
4. Mr. Spevak took OLD LICENSE PLATES off Firetrucks to MOTOR VEHICLE & got RECEIPTS

Since there was no further business Mr. Flannery made a motion for adjournment at 9:10pm & 2<sup>nd</sup> by Mr. Warshany, approved by all.

Respectfully submitted,  
  
Joseph F. Spevak  
Secretary

NOTICE OF PUBLIC HEARING  
TOWNSHIP OF MANALAPAN  
ZONING BOARD OF ADJUSTMENT

BD of Fire Commissioners FD#2  
PO Box 54  
Tennent, NJ 07763  
Block 79 Lot 23

PLEASE TAKE NOTICE that Applicant, Desbina, Inc. has applied to the Manalapan Township Zoning Board of Adjustment for amended preliminary and final major site plan approval with a use variance and bulk variance relief to construct an approximate 862.5 sq. ft. addition to the

Kalogridis Jr. PE

5-30-12  
10:20 AM

# KALOGRIDIS

CONTRACTING LLC

P.U. + Review

Tel: 732-297-1491  
Fax: 732-297-1492  
Cell: 732-991-3833  
info@KalogridisLLC.com

Jackson Drive  
Brunswick, NJ 08902

n Matrona  
rier

5-30-12 10:25 AM

# DIMOND CONSTRUCTION

P.U. NO REVIEW

CONCRETE CONTRACTORS

Phone: 732-262-7449  
Fax: 732-262-7795

Beaverson Blvd., Suite 9A  
New Jersey, 08723 diamondconstructionmargie@yahoo.com

on Zargo

Sergio Marques



11 Jackson Street, Suite 2G  
South River, NJ 08882

732-238-8884

Fax 732-238-9022



# COMPASS CONSTRUCTION, INC.

PO Box 191  
New Egypt, NJ 08533

Office: (609) 286-2235

Fax: (609) 286-2255

Cell: (732) 327-5297

GLENN GOEBEL  
PRESIDENT

compassconstruction@comcast.net

# A & A CURBING, INC.



Sidewalks • Curbs  
Belgium Block • Stamped Concrete

Elio Lemes  
732-254-0650

Fax: 732-254-0763

John Vieira  
732-794-7295

6/1/12 T. FIOTAKIS CONST  
EDISON NJ 732-570-42  
9 AM M.S.F.



The Earle Companies

Fredrick W. Forsythe, PE  
Project Manager

P.O. Drawer 556  
Farmingdale, NJ 07727  
(T) 732 308-1113 X112  
(F) 732 308-1034  
(E) fforsythe@theearlecompanies.com  
www.theearlecompanies.com

Quality, Efficiency, Integrity

# F & P Contractors, Inc.

GENERAL CONTRACTING  
Asphalt • Pipes  
Concrete • Earthwork



LOU PACHECO  
Project Manager

659 Washington Ave, South Amboy, NJ 08879

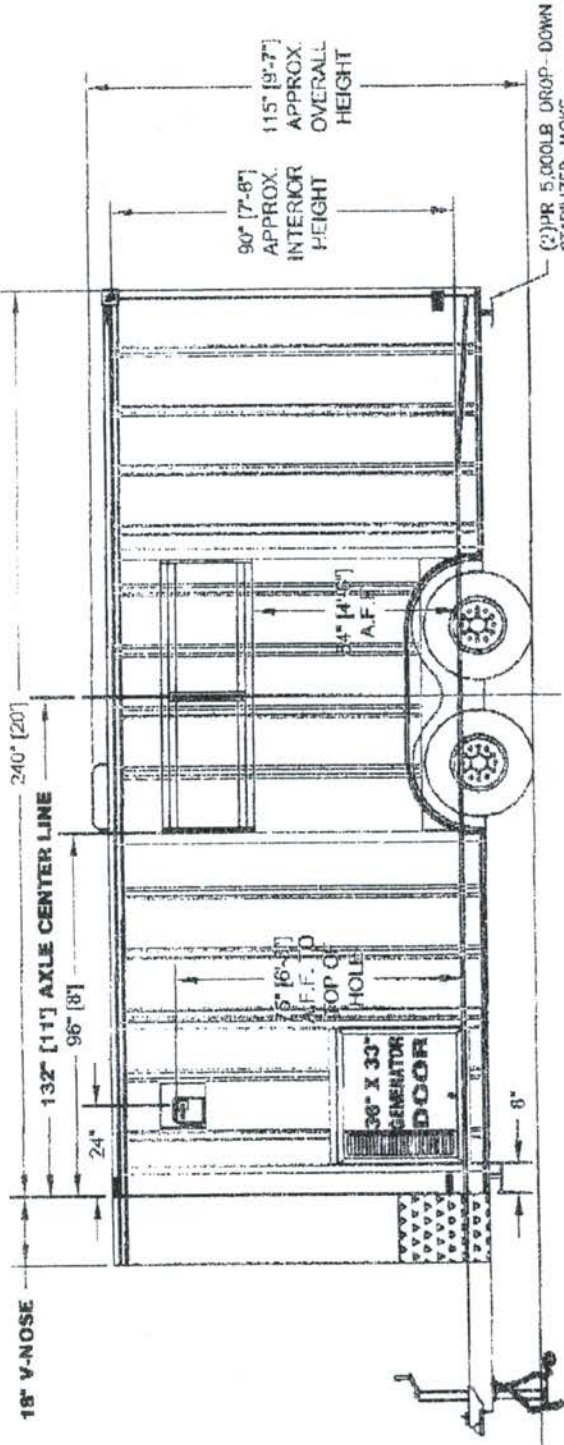
732-721-3213  
Cell: 732-921-2567  
Fax: 732-721-3214

Fernando Mascan  
Mantoloking NJ 6-4-12  
11 AM

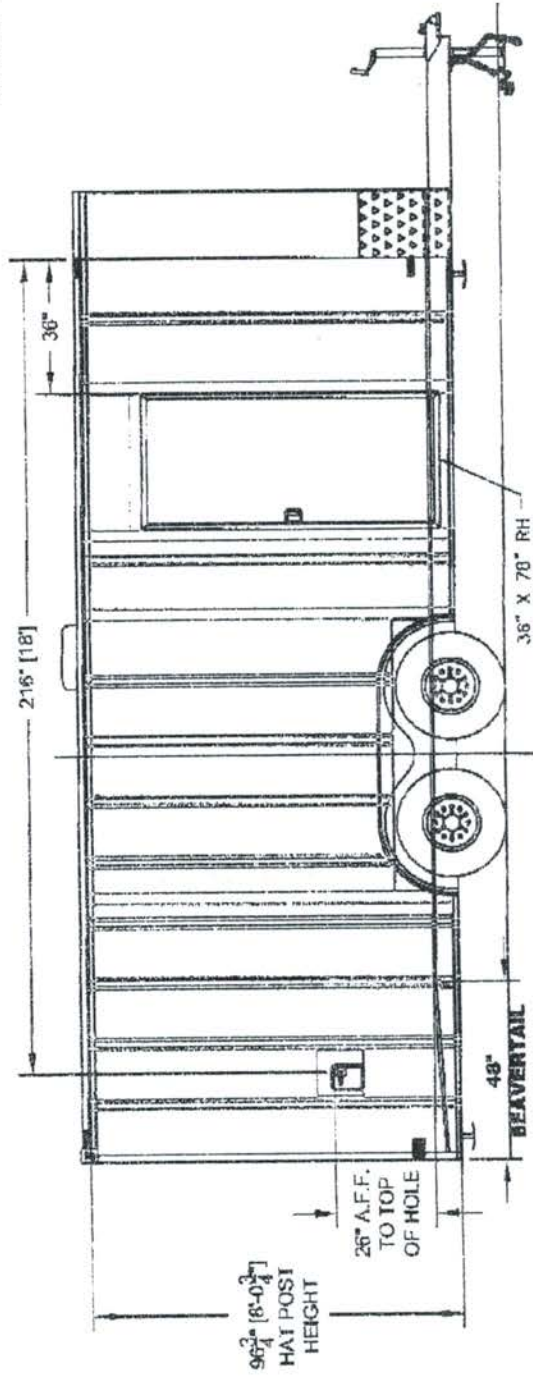
HELIS CO  
Ocean NJ 6-7-12  
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TUNE 2012

**Roadside Elevation**



**Curbside Elevation**

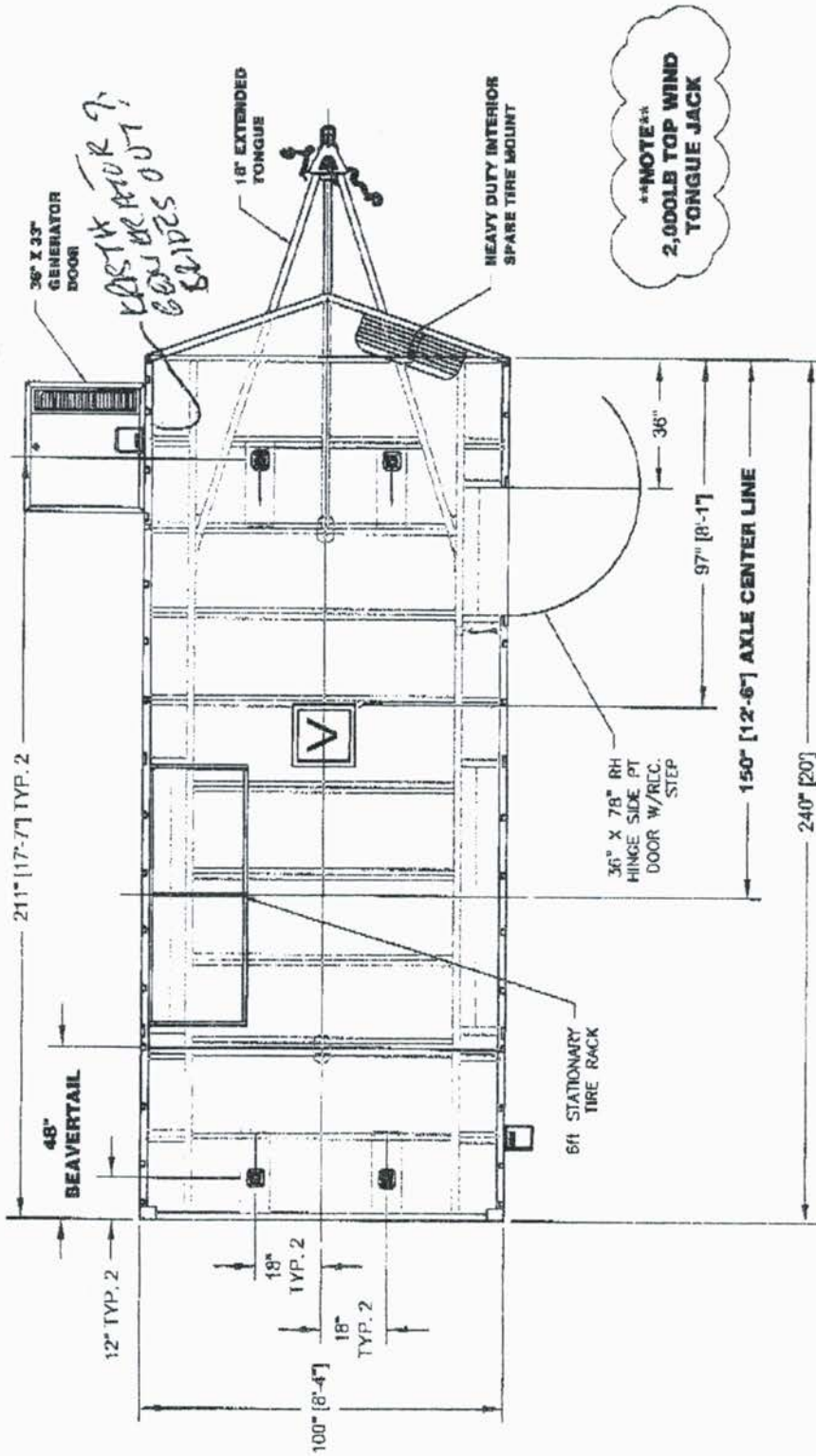


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Drawn By:	K. FENDLEY	Serial #:	38378
Page:	3 of 6	Dealer:	HECHT TRAILERS
Scale:	NTS	Salesman:	J. VARNER
Revision:	2		

**Haulmark.com**  
BY UNIVERSAL TRAILER PA

**Customer Approval**

Approved  
 Revise and Resubmit  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_



NOTE  
2,000LB TOP WIND TONGUE JACK

PLEASE BRACK 7 GUIDES OUT!

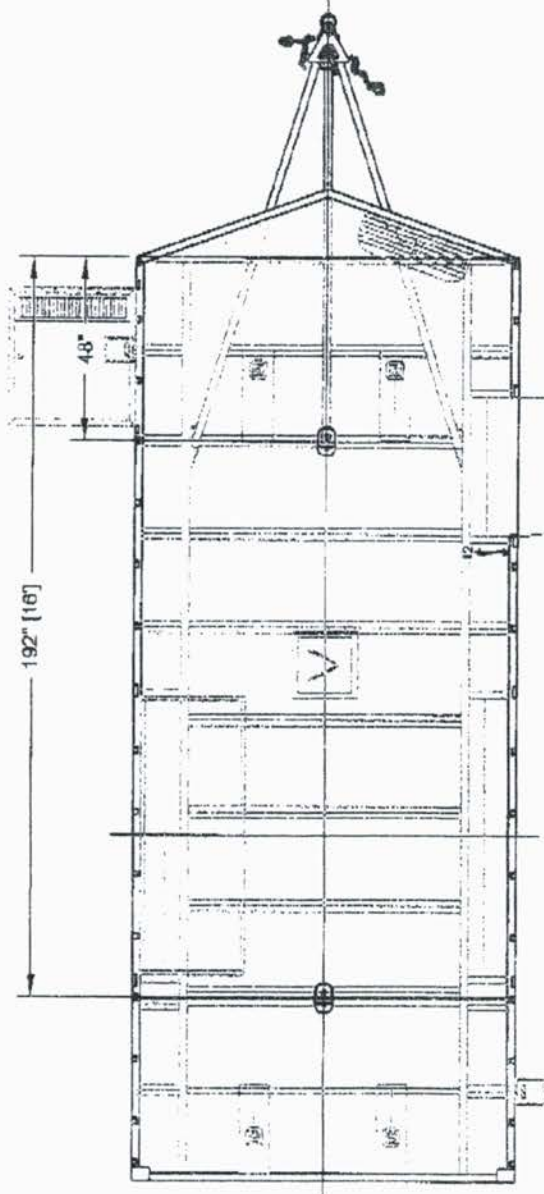
**PLANVIEW: Options Layout**

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Drawn By:	K. FENDLEY	Serial #:	88378
Page:	1 of 6	Dealer:	HECHT TRAILERS
Scale:	NIS	Salesman:	J. VARNER
Revision:	2		

**Customer Approval**

Approved  
 Revise and Resubmit  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_





**\*\*NOTE\*\***  
**SUREWIRE 12V WIRING**  
**METHOD**

**PLANVIEW: Electrical Layout**

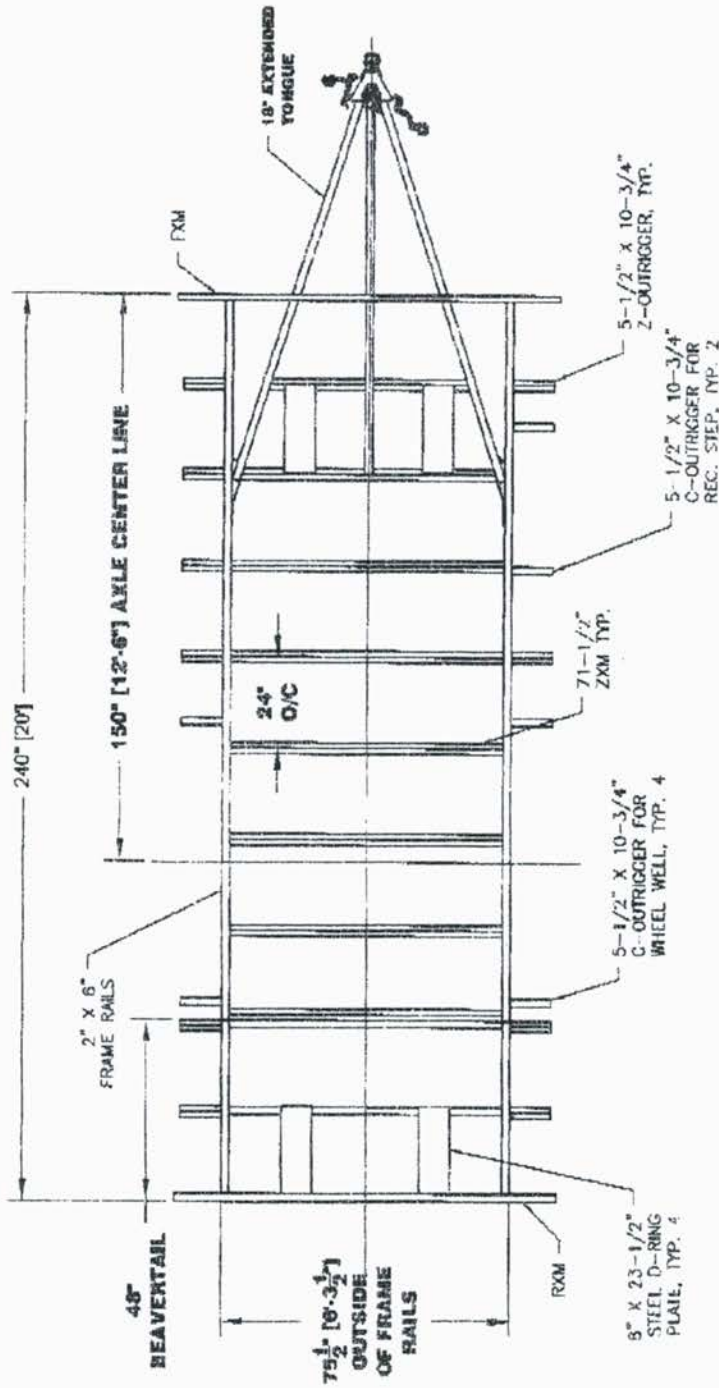
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Scale:	NTS	Salesman:	J. VARNER
Revision:	2		



PA

**Customer Approval**

Approved  
 Revise and Resubmit  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_



### PLANVIEW: Frame Layout

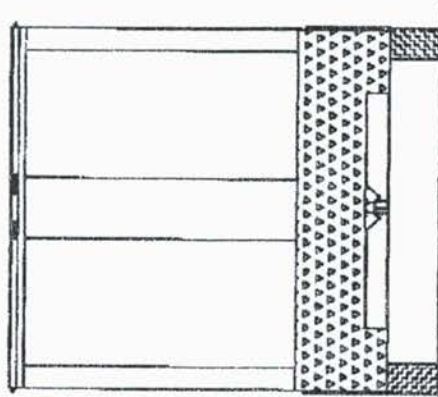
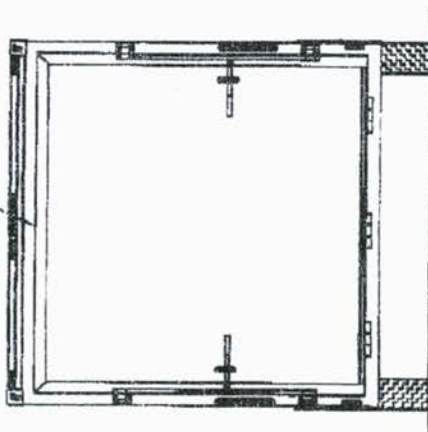


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Page:	5 of 6	Dealer:	HECHT TRAILERS
Scale:	NTS	Salesman:	J. VARNER
Revision:	2		

### Customer Approval

Approved  
 Revise and Resubmit  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

REAR RAMP DOOR  
W/SPRING & 16"  
PLYWOOD RAMP EXT.



**PLANVIEW: Front & Rear Elevation**

**Customer Approval**

Approved  
 Revise and Resubmit  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Date:	5/16/12	Model:	TSTV85X20WT3
Drawn By:	K. FENDLEY	Serial #:	88378
Page:	4 of 6	Dealer:	HECHT TRAILERS
Scale:	NTS	Salesman:	J. VARNER
Revision:	2		





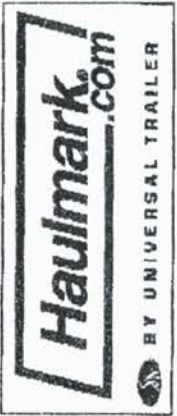
# LEGEND

- = VENTED BATTERY BOX
- = SPEAKER
- = 110V EXTERIOR GFCI
- = 12V RECEPT
- = 12V LOADING LIGHT
- = DELUXE 12V DOME LIGHT
- = CEILING-HUNG QUARTZ LIGHT
- = 12V DOME LIGHT
- = 12V CARGO LIGHT
- = RECESSED QUARTZ LIGHT
- = 110 WALL SWITCH 48" A.F.F. (UNLESS OTHERWISE NOTED)
- = 12V WALL SWITCH 48" A.F.F. (UNLESS OTHERWISE NOTED)
- = WALL HEATER W/ BLOWER
- = ELECTRIC SERVICE PANEL
- = SHORE CONNECTOR W/ CORD
- = SHORE CONNECTOR
- = 110V RECEPT 18" A.F.F. (UNLESS OTHERWISE NOTED)
- = FRAME & WIRE VENT FOR A/C
- = 12V POWERED ROOF VENT
- = ESCAPE HATCH W/ LADDER
- = STANDARD, NON-PWRD, ROOF VENT
- = AIR NOZZLE
- = WATER SPIGOT
- = WHEEL CHOCK
- = 24" RECESSED WHEEL CHOCK
- = E-TRACK
- = SWIVEL-MOUNT D-RING
- = D-RING AND DIRECTION
- = FLUSHMOUNT D-RING
- = WINCH PLATE
- = HAULMARK SIDE VENT
- = SALEM SIDE VENT
- = SCISSOR JACK
- = LANDING GEAR
- = SLICK HANGER
- = SPARE TIRE MOUNT
- = SKI TIE DOWN
- = SWING-OUT QUARTZ LIGHT
- = 4' FLUORESCENT LIGHT
- = 4' BASEBOARD HEATER
- = ROOF MOUNT A/C

## Customer Approval

Approved  
 Revise and Resubmit  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Date:	5/16/12	Model:	TSTV85X20W13
Drawn By:	K. FENDLEY	Serial #:	88378
Page:	6 of 6	Dealer:	HECHT TRAILERS
Scale:	NTS	Salesman:	J. VARNER
Revision:	2		





Joseph D. Youssef

Attorney at Law

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137 Route 9 South • P.O. Box 809  
Manalapan, New Jersey 07726  
732/972-3010  
Fax 732/972-1521

May 29, 2012

Withum Smith and Brown  
1144 Hooper Avenue  
Suite 202  
Toms River, New Jersey  
08753

Attn: Ronald C. Petrics, CPA, RMA

**Re: Manalapan Twp. F.D. No.2**

Dear Mr. Petrics:

This letter is written in response to your request for information concerning the legal affairs of Manalapan Township Fire District No.2 for the year ended December 31, 2011.

As of December 31, 2011 the Board of Fire Commissioners of Fire District No.2 Manalapan Township was not a named party defendant in any litigation of any nature whatsoever, nor was the Board a party plaintiff in any pending or contemplated litigation. I know of no pending claims, either asserted or unasserted, which could adversely affect the District's financial position at this point in time.

The representations set forth herein continue to be true as of the date of this letter. Should you require any additional information or have any questions concerning this correspondence, please feel free to contact the undersigned at your convenience.

Very truly yours,

A handwritten signature in black ink, appearing to read "J.D. Youssef".

Joseph D. Youssef

cc: Brd. F. Comm.

BOARD OF FIRE COMMISSIONERS  
**MANALAPAN TOWNSHIP FIRE DISTRICT #2**

P.O. BOX 54  
TENNET, NEW JERSEY 07763

Bill List  
Monthly Meeting June 6, 2012

ADP	8,238.71
Auto King Parts & Supplies	39.96
B & S Tire & Auto Service Center	20.00
Belasco Petroleum	1,352.40
Cablevision	74.90
Charles Sacco	67.41
Continental Fire & Safety, Inc.	1,089.19
Document Solutions	58.79
East Coast Emergency Lighting, Inc.	3,263.13
Englishtown Automotive, Inc.	95.22
Englishtown-Manalapan First Aid Squad	12,000.00
Eric Sacks	3,072.02
First Priority Emergency Vehicles, Inc.	2,154.74
George Kline Sales	1,557.36
Gordons Corner Water Co.	3,777.84
Grainger	791.50
Harry's Sign Works	450.00
Jersey Coasr Fire Equipment Co.	488.75
John Marini	67.41
Joseph F. Spevak	650.00
McNeil & Company	2,865.50
Michael Auletta	67.41
Middlesex County Fire Academy	578.00
Millhurst Mills, Inc.	625.00
NetLink	199.99
New Jersey Fire Equipment Municipal Finance Dept.	45,876.18
New Jersey State Association of Fire Districts	300.00
Pantano Power Equipment	1,391.16
Patrick Flannery	67.41
Richard Hogan	67.41

Romeo's Gourmet Pizzeria	89.75
Timothy Kirkland	4,781.21
Verizon Wireless	1,143.97
Verizon Wireless	143.88
Vineland Auto Electric	5,319.06

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TOTAL \$	102,825.26
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Respectfully submitted,

  
Timothy Kirkland  
Treasurer

## Gear Report

for

June 6, 2012

- New gear to be ordered:
  - 3 bunker pants (\$971.46 / each)      \$2914.38 total
    - Replace damaged
  - 2 bunker jacket (\$1362.94 / each)      \$2725.88 total
    - Replace damaged
  - 1 pair of boots (\$290.00 / each)      \$290.00 total
    - Replace damaged
- Old gear to be destroyed:

TYPE	SERIAL NUMBER	REASON
Jacket	0010004655	Damaged*
Pants	0212005842	Damaged*
Pants	4616244A	Old (16 yrs)
Pants	Unknown	Old (18 yrs)
Pants	Unknown	Old (18 yrs)
Pants	Unknown	Damaged*
Pants	940800922	Damaged*
Pants	Unknown	Damaged*
Pants	Unknown	Damaged*
Jacket	0110005457	Damaged* / Old (11 yrs)
Pants	Unknown	Damaged* / Old (11 yrs)
Jacket	990800926	Damaged* / Old (13 yrs)
Jacket	Unknown	Damaged*
Jacket	Unknown	Damaged* / Old (13 yrs)
Jacket	99080928	Damaged*
Pants	Unknown	Damaged*
Pants	561317	Old (21 yrs)
Pants	133702	Old (24 yrs)
Jacket	200439	Old (24 yrs)
Jacket	0401004795	Damaged*

\*Includes tears, holes, stains, missing snaps, torn Velcro, damaged Velcro

Respectfully submitted,

  
Lt. Elliot Belote

**Cyprian D. Timofeev** | [Visit Guest Book](#)

Cyprian D. Timofeev

Freehold

Cyprian D. Timofeev, of Freehold, passed away on Tuesday, June 5, 2012, surrounded by his loving daughters and sons-in-law. He was born in Hillside and raised on a farm in Freehold Township along with his brother and sister. His father, Evtiv Timofeev was born in Russia and his mother, Vera Podobed Timofeev was born in Scranton, Pa. Cyp worked for Lectro Products for over 40 years as a supervisor. He was a wiz at math and became a financial consultant. He was a member of Manalapan Township Fire Company No. 1 for over 40 years and served as Chief and Treasurer. He was also treasurer of the Manalapan Township Firemen's Relief Association.

The salty seas were good to "Captain Cyp", as he was an avid fisherman out at Sandy Hook. He shared his love of fishing and gardening with his daughters, sons-in-law, and five grandchildren. His wife, Flo was the first mate who followed him on all his voyages. We will all miss his "fishy" stories.

"Fred" as he was affectionately known by his grandsons shared his love of cooking with all the kids. The grandkids would sit waiting for second helpings of chili or soup. Cyp loved his "boys": Tim, Joe, Nick, and Rob and was proud of all their accomplishments.

Cyp had a special relationship with his "only granddaughter" as he affectionately called her. They shared many lunches laughing and discussing old photos, his cat and the weather. They would kid each other while having subs looking at old black and white photos.

He was predeceased by his loving wife, Florence; his parents, Evtif and Vera Podobed Timofeev; and his sister, Martha Rogers. He is survived by his daughters and sons-in-law, Linda and Scott Weber and Barbara and Tony Yuhas, all of Manalapan; his grandsons, Timothy (Stephanie Weber), Joseph, Nicholas, Robert Yuhas; his granddaughter, Kelly Weber; and his newborn great-grandson, Jake Timothy Weber. He also leaves behind his brother, Martin (Alice) Timofeev, Bridgewater; and many nieces and nephews. He also leaves behind his beloved cat, Sammy.

Visitation will be held from 2 to 4 p.m. and 7 to 9 p.m. Friday, June 8 at the Higgins Memorial Home, 20 Center St., Freehold. Funeral services will be held at 9 a.m. Saturday, June 9 at the funeral home, followed by interment at Maplewood Cemetery, Freehold. Memorial donations to CentraState Healthcare Foundation, 916 Route 33, Suite 6, Freehold, NJ 07728 would be appreciated.

Published in Asbury Park Press on June 7, 2012

[Print](#)**Sign Guest Book**

Share your memories, express your condolences and add photos in the Guest Book for Cyprian D. Timofeev.

Share Condolences here.

[View full Guest Book](#)[Continue](#)

**FIRST RESPONDER JOINT INSURANCE FUND  
RESOLUTION FOR RENEWAL OF MEMBERSHIP**

**WHEREAS**, the **Manalapan Twp. BOFC Dist. #2**, hereafter referred to as "**Local Unit** " is a member of the FIRST Responder Joint Insurance Fund, hereinafter referred to as "**Fund**"; and

**WHEREAS**, said renewal membership terminates as of January 1, 2012 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Local Unit** and the **Fund**; and

**WHEREAS**, the **Local Unit** is afforded the following types of coverages:

- ⊖ Workers' Compensation
- ⊖ Package (property, boiler & machinery, crime, auto & general liability)
- ⊖ Management Liability
- ⊖ Excess Liability
- ⊖ Auto & General Liability
- ⊖ Environmental Impairment Liability

**WHEREAS**, the **Local Unit** desires to renew said membership.

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The **Local Unit** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2012, and ending January 1, 2015 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Local Unit** agrees that as a member of the FIRST Responder Joint Insurance Fund the **Local Unit** must purchase all types of coverages offered by the **Fund** which are applicable to the **Local Unit** .
3. The **Local Unit** hereby appoints M. Ke McGraw as the **Local Unit** 's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Local Unit** 's renewal of its membership.

This Resolution agreed to the 6<sup>th</sup> day of JUNE, 2011, by a vote of:

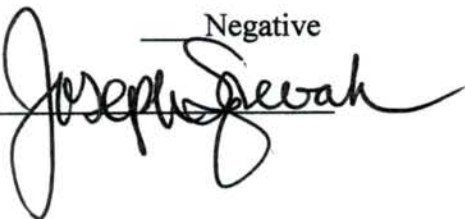
4 Affirmative

\_\_\_ Abstain

\_\_\_ Negative

1 Absent

By:



**FIRST RESPONDER JOINT INSURANCE FUND  
INDEMNITY AND TRUST RENEWAL AGREEMENT**

THIS AGREEMENT, made this 1 day of January, 2012, in the County of Monmouth, State of New Jersey, by and between the FIRST Responder Joint Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of **Manalapan Twp. BOFC Dist. #2**, hereinafter referred to as "**Local Unit**"; and

**WHEREAS**, the **Fund** seeks to provide its members with insurance coverage; and

**WHEREAS**, two or more Local Units have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 40A:10-36 *et. seq.* and the regulations promulgated pursuant thereto; and

**WHEREAS**, the **Local Unit** has resolved to renew said membership.

**NOW, THEREFORE**, it is agreed as follows:

1. The **Local Unit** hereby renews its membership in the **Fund** for a three (3) year, beginning January 1, 2012 and ending January 1, 2015 at 12:01 a.m. eastern standard time.
2. The **Local Unit** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended and altered by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
3. The **Local Unit** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. The **Local Unit** agrees that as a member of the FIRST Responder Joint Insurance Fund the **Local Unit** must purchase all types of coverages offered by the **Fund** which are applicable to the **Local Unit**.
5. In consideration of renewal of membership in the **Fund**, the **Local Unit** agrees that for those types of insurance in which it participates, the **Local Unit** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Local Unit** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

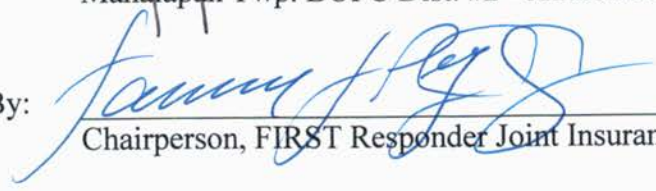


6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Local Unit** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Local Unit** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Local Unit** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.A.C. 11:15-2.13 and such other statutes and regulations as may be applicable.
9. Each **Local Unit** that becomes a member of the **Fund** shall be obligated to execute this Agreement.
10. The Fund Commissioner designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

By:

  
Manalapan Twp. BOFC Dist. #2 - Authorized Signature

By:

  
Chairperson, FIRST Responder Joint Insurance Fund

JUNE 21 ,2012

The scheduled Workshop meeting was called to order by Chairman Hogan at 6pm & Mr. Warshany led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement-Notice of the time , date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District . Sign in sheet was on table for attendance. Mr. Spevak took Roll Call- Kirkland , Warshany , Hogan & Spevak were present. Flannery was excused. Others in attendance were: Youssouf , Marini Perrone & Keaney.

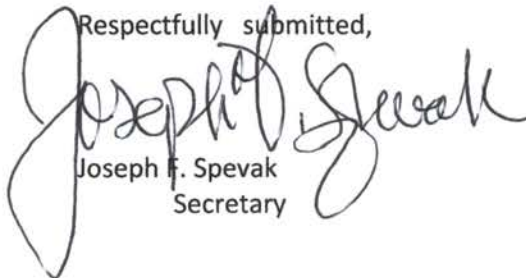
Mr. Marini discussed the Low Bidder - F & P Contracting Co quote of \$ 31,892.60 for replacement of Concrete Apron in front of Firehouse . All paperwork is in good order that is needed. Mr. Marini contacted various references : Warren County & Mon County Parks / Manalapan Golf Course, all gave good responses to there quality of work .Time period of work to be 4 days for completion .

Mr. Youssouf stated that Mr.Marini's Administrator's Report was very thorough. Mr. Youssouf stated we need a motion on the floor to move & 2<sup>nd</sup>. Mr. Kirkland made a motion to accept Bid quote of \$31,892.60 from F & P Contracting & 2<sup>nd</sup> by Mr. Warshany. Roll Call Vote- Kirkland , Warshany , Spevak & Hogan voted YES. Flannery excused.Mr. Marini will contact F&P Contracting to be put on there list , to be completed during summer months.

Chairman Hogan asked Kirkland if he had any Treasurer stuff/NO. Mr. Youssouf Nothing more than this. Chiefs Perrone & Keaney/ No Business.

Since there was no further business Mr. Warshany madfe a motion for adjournment at 6:15pm & 2<sup>nd</sup> by Mr. Kirkland, approved by all.

Respectfully submitted,



Joseph F. Spevak  
Secretary